

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: David Richter
Date: June 7, 2010
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – May 3, 2010

Board Members (in attendance):

- Rick Beauregard	- Jim Carter	- Penelope Cornwall
- Jeff Davis	- Rich Fowler	- Will Manker
- Don McDougald	- Alicia Meza	- Bart Patton
- Sue Pender	- Scott Pringle	- David Richter
- Steve Tayanipour	- Bob Yelin	

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 3 May 2010. Mr. Davis, the SAME OC Post President, called the meeting to order at 11:59 a.m.

1. Minutes Review

Draft minutes from the April 2010 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Ms. Cornwall, submitted her monthly report for review by the BOD. The laddered CD purchases are pending additional research for better interest rates. Ms. Cornwall stated that she will provide recommendations for CD purchases at the next BOD meeting. Ms. Cornwall will provide CMAA's portion of the April program proceeds to Mr. Davis, who will deliver the check to CMAA. Ms. Meza provided Ms. Cornwall with recent Camp Pendleton Day registration fees.

3. Program Committee Report

Meetings and Events: Dr. Yelin led the Meetings and Events discussion.

- o Thursday, 22 April, 2010: Lunch Program Follow Up (CMAA Joint Meeting). Ms. Meza reported that there were 281 attendees. Proceeds will be split with CMAA (Treasurer's Report, above). Mr. Davis reported that CMAA was very happy with program, and would like to do a combined CMAA-SAME/OC joint dinner meeting. Mr. Pringle listed some "lessons learned" from some difficulties experienced with the A/V system. Lessons centered on equipment capabilities and better knowing the speaker's presentation content, especially if there will be video and sound needed. Consensus was that coordination was as good as could

have been done, and that Federal restrictions on portable drives (requiring use of speaker laptops) may make equipment compatibility issues more difficult in the future. We simply need to be vigilant to these issues.

- Thursday, 27 May: Lunch Program. Ms Mary Lingura, Head of Energy Programs at Port Hueneme, is the confirmed speaker. Mr. Yelin is working with Ms. Lingura regarding program content. Ms. Lingura sent Ms. Meza a flyer used for a recent San Diego Post program for her use in our meeting announcement.
- Thursday, 24 June: Camp Pendleton Day. Mr. Carter led the discussion. CMAA offered to co-sponsor the meeting but the offer was declined. Currently there are 29 Corporate Sponsors, 3 Lunch Sponsors, and 51 Exhibitors (of a total available of 60), and 243 registered Attendees (of 640 available). Mr. Carter reported on a request by a firm to be a “Major Sponsor” (paying a fee of at least \$3,000 and receiving other perks, but no booth). It was recommended that existing Corporate Sponsors be offered a similar sponsorship opportunity. Mr. Carter will discuss the issue with the San Diego Post
- July: Dark
- Thursday, 26 August: Lunch Program – Joint SAME/OC-SMPS meeting. Lunchtime Planning Committee meetings are being considered, as breakfast meetings are typically poorly attended.
- Friday, 10 September: Golf Tournament
- Thursday, 7 October: Scholarship Lunch Meeting. (See “Old Business” below)

4. **Old Business**

Scholarship and Engineering Camp Applicants – Mr. Manker and Mr. Patton led the discussion.

- Scholarship Applicants -
 - Mr. Patton reported that he has identified college student scholarship candidates. Mr. Manker reported that he has identified two strong high school candidates. It was decided to award, 3-4 college student scholarships of \$2,000 each, and 2 high school student scholarships (to 2-4 year colleges in either engineering or architecture) of \$1,000 each. Mr. Patton and Mr. Manker will provide recommendations for scholarship recipients at the next BOD meeting.
 - Miles Scholarship – Mr. Patton reported that Mr. Everly met with the UCI/CEE Board and has confirmed that the Post will be taking the scholarship back as a Post responsibility from the UCI/CEE Board to maintain control and consistency.
- Engineering Camp Applicants –
 - Mr. Manker reported that he had submitted 4 candidates to attend the Air Force Camp, and that one student from Oceanside High School had been selected. He also reported that he has 3 applicants ready for the SeeBee/Navy Camp and that he was awaiting instruction from the Camp

contact on whether to submit all 3 or if he needed to select and send just one

Web Site Updates – Ms. Pender reported that the site designer’s grace period for changes had expired. The site is still missing some Sustaining Member logos, and she is collecting those. She is also working on the BOD login feature, and that a monthly expense has been approved for that feature. Ms. Pender also provided a sample Press Release draft for Board comments, and is compiling a list of outlets for press release distribution. She reported that actions planned under the Social Media initiative are pending.

5. New Business

- Adopt-a-School Program – Mr. Carter described the program outlined at the Los Angeles Post Business Opportunities Symposium.
- The Board was reminded that 1 July is Col. Magness’ last day at the LA COE and that there will be a Change of Command event. It was suggested that Col. Magness may be a good speaker at our Camp Pendleton Day event, if he is available and other arrangements could be made.

6. Next Meeting

- The next Board meeting will be at Ninyo and Moore’s Irvine office on Monday, 3 June 2010. The lunch sponsor for this meeting will be EMAX.
- Recent lunch sponsors for the BOD meetings have been:

3 May 2010	IES
12 April 2010	Shaw
1 March 2010	Faithful + Gould
2 February 2010	DCA Civil Engineering Group
11 January 2010	Kleinfelder
7 December 2009	URS Corporation
2 November 2009	Huitt-Zollars
5 October 2009	Chambers Group, Inc.
14 September 2009	Ninyo & Moore
3 August 2009	SCS Engineers
13 July 2009	VA Consulting
1 June 2009	Hill International

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted, David Richter, SAME OC Post Secretary