

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: Will Manker
Date: January 31, 2010
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – January 11, 2010

Board Members (in attendance):

- | | | |
|---------------------|----------------------|-----------------|
| - Jeff Davis | - Jim Carter | - Scott Pringle |
| - Penelope Cornwall | - Sue Pender | - Alicia Meza |
| - Bob Yelin | - Sharon Bison | - Ron Everly |
| - Steve Tayanipour | - Don McDougald | - David Richter |
| - Will Manker | - Jacob Lynn (guest) | |

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 11 January 2010. Mr. Jeff Davis, the SAME OC Post President, called the meeting to order at noon, after lunch.

1. Minutes Review

Draft minutes from the December 2009 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Ms. Penelope Cornwall, the SAME OC Post Treasurer, submitted her monthly report for review by the BOD. This included the 2010 annual budget, which was revised slightly, based on discussion.
- Ms. Cornwall reported that the Post finances were very strong, which enabled the OC Post to provide \$54,000 in scholarships and charitable giving in 2009.
- After some discussion, the BOD asked Ms. Cornwall to evaluate investment strategies for \$50,000 that is currently in the Post checking account. Options included a single \$50,000 certificate of deposit (CD) or several rolling \$10,000 CDs.
- Since BOD interaction is typically confined to monthly meetings, Ms. Cornwall suggested the BOD consider a retreat for strategic planning.

3. Program Committee Report

The OC Post Programs Chair, Dr. John Cromwell, was not present. Mr. Jeff Davis and Mr. Jim Carter, the OC Post Vice President, discussed the upcoming programs.

- Saturday, 12 December 2009 – SAME Holiday Ball, Fort MacArthur. The OC Post sponsored the attendance of some of this year’s UC Irvine scholarship recipients and their guests.
- Friday, 22 January 2010 – Breakfast with the Chief, General Van Antwerp at the Quiet Cannon Restaurant, in Montebello.
- Thursday, 25 February 2010 – No speaker identified yet. The BOD identified several potential speakers and topics for this and subsequent meetings, including: Will Kempton or Peter Buffa of Orange County Transportation Authority; Dave Shuter of Los Angeles World Airports; and a potential speaker from the Port of Los Angeles.
- Thursday, 25 March 2010 – No speaker identified yet.
- Thursday, 22 May 2010. This may be a jointly sponsored event with the Construction Management Association of America (CMAA).

4. Old Business

2010 Slate for BOD – The BOD reviewed resumes and letters of interest from candidates for three open board member positions. Ms. Lubna Mohammad, Mr. Rick Beauregard, and Mr. Rich Fowler were selected to join the 2010 Board of Directors.

MATHCOUNTS – Dr. Scott Pringle reported that the local MATHCOUNTS event takes place in the first week of February at UC Irvine. With our sponsorship this year, the OC Post has the opportunity to place a copy of the SAME logo on the t-shirts that will be distributed among participants. In addition, Dr. Pringle will attempt to get a photograph from the event for the OC Post website.

Student Chapter – The OC Post is attempting to establish a SAME Student Chapter at UC Irvine. Dr. Masanobu Shinozuka, the UC Irvine Chair of Civil and Environmental Engineering contacted the Dean of Civil and Environmental Engineering, Dr. Rafael Bras, about an SAME Student Chapter. This followed a recent meeting between Mr. Jeff Davis, Dr. Bob Yelin, Dr. Pringle and Dr. Shinozuka. The Dean indicated they would gauge student interest and respond to our suggestion.

SAME Website – Ms. Sue Pender presented a quote from Presslink to rearrange the OC Post Website, intended to aid navigation. The quote for \$2,335 should allow the website to handle large file transfers, like an FTP site and access for select individuals to update the website. In addition, the BOD reviewed and amended a draft calendar for 2010 events.

5. New Business

Request for National BOD Nominations – Dr. Bob Wolfe posted a request on the SAME National Website, asking for nominations to the national Board of Directors.

Directors and Officers (D&O) Insurance – Ms. Cornwall reported that the OC Post recently purchased this insurance.

Streamers – Mr. Will Manker, the OC Post Streamers Chairman reported that Streamer applications were due to SAME National no later than 1 February. Ms.

Sharon Bison, Mr. Jim Carter, and Dr. Bob Yelin volunteered to review his draft applications for: Outreach and Communication; Relationships and Recognition; and Education and Training.

6. Next Meeting

- The next Board meeting will be at Ninyo and Moore's Irvine office on Monday, 1 February 2010. The lunch sponsor for this meeting will be DCA Civil Engineering Group.
- Recent lunch sponsors for the BOD meetings have been:

11 January 2010	Kleinfelder
7 December 2009	URS Corporation
2 November 2009	Huitt-Zollars
5 October 2009	Chambers Group, Inc.
14 September 2009	Ninyo & Moore
3 August 2009	SCS Engineers
13 July 2009	VA Consulting
1 June 2009	Hill International
4 May 2009	EMAX Laboratories
13 April 2009	Integrated Environmental Services (IES)
2 March 2009	Enviro Compliance Solutions, Inc. (ECS)
2 February 2009	DCA Civil Engineering Group

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted,
Will Manker
SAME OC Post Secretary