

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: David Richter
Date: March 1, 2010
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – February 1, 2010

Board Members (in attendance):

- | | | |
|-------------------------|-----------------|------------------------|
| - Rick Beauregard (New) | - Sharon Bison | - Jim Carter |
| - Penelope Cornwall | - Jeff Davis | - Ron Everly |
| - Rich Fowler (New) | - Will Manker | - Don McDougald |
| - Judy McKeehan | - Alicia Meza | - Lubna Mohammed (New) |
| - Sue Pender | - David Richter | - Steve Tayanipour |
| - Bob Yelin | | |

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 1 February 2010. Mr. Davis, the SAME OC Post President, called the meeting to order at noon, after lunch and group introductions for the benefit of the new Board Members.

1. Minutes Review

Draft minutes from the January 2010 BOD meeting were reviewed. The minutes were approved with no modifications.

2. Treasurer's Reports

- Ms. Cornwall, submitted her monthly report for review by the BOD. This included the 2010 annual budget, which reflected minor adjustments, per comments received at the January meeting.
- Ms. Cornwall stated that investment of \$50,000 of the current checking account total into "laddered" CDs, as discussed in the January meeting, was pending signatures by Mr. Davis.

3. Program Committee Report

The OC Post Programs Chair, Dr. John Cromwell, was not present. Dr. Yelin reported that Dr. Cromwell had left hospice care and was recuperating at home, getting healthier, and was eager to get back to work.

Meetings and Events: Dr. Yelin led the Meetings and Events discussion.

- Thursday, 25 February – Monthly Post Luncheon, Eagles Nest. Speaker: Mr. Will Kempton, CEO, OCTA. Mr. Everly reported that Mr. Ron Brown, National SAME Vice President, will attend the luncheon and swear in the new OC Post Officers and Board. Mr. Tayanipour will introduce the speaker. Ms. Meza reported that there were only 12 reservations to date. It was noted that Mr. Kempton spoke at the January 17 WTS Luncheon. Mssrs. Tayanipour and Yelin discussed the need for on-going contacts and coordination with peer organizations (PEMA, ACEC, WTS, etc.) to improve attendance at events.
- Thursday, 25 March, 2010 – Monthly Post Luncheon, Eagles Nest. Speaker: Mr. David Shuter, LAWA., Mr. Everly will introduce the speaker.
- Thursday, 22 April, 2010. Tentative Speaker: Captain Joe Campbell. This may be a jointly-sponsored event with the Construction Management Association of America (CMAA). Captain Campbell spoke at the 21 January CMAA NAVFAC Night
- Thursday, 20 May – No speaker identified.
- Mr. Beauregard suggested Colonel Weston as a future speaker on the topic of sustainable practices. Ms. McKeehan suggested ‘small business’ as a future topic. Dr. Yelin emphasized that Federal programs/topics should continue to be the focus of our events, while some local speakers are OK.

Camp Pendleton Day: Mr. Carter led the Camp Pendleton Day discussion.

- Event scheduled for 24 June. As last year, this will be a joint meeting with the San Diego Post. Conference calls with the Organization Committee scheduled to start the following week.
- Description of the Organization Committee needs was provided. Mr. Everly reported that Kaz Kishmoto had volunteered to serve on the Committee. Polling for Committee volunteers was performed. Preliminary Committee members were identified.
- The BOD discussed several content, format and logistics options to enhance the event

4. Old Business

SAME Website – Ms. Pender reported that she has developed a new (draft) site with Presslink. The draft includes the new Board/Officers, moves the Menu to the Home page. The draft will be available (via a web link) for review by the Board prior to the next meeting. The current site will remain active pending review and approval. Ms. Mohammad stated that she knows Presslink staff and offered to assist Ms. Pender.

MATHCOUNTS – Mr. Carter reported that the sponsorship fees had been paid for the local MATHCOUNTS event. Sponsorship includes the SAME/OC logo placement on the event T-shirts that will be distributed to the event participants. Dr. Pringle will attend the event.

OC Post Student Chapter – The OC Post is attempting to establish a SAME Student Chapter at UC Irvine. Dr. Masanobu Shinozuka, the UC Irvine Chair of Civil and Environmental Engineering is planning to meet with Colonel Magness, USACE and LA Post President, to discuss the benefits of a student program, based on the LA Post experience.

Readiness Plan – Mr. Tayanipour reported his recent activities and opportunities to partner with the City of Irvine. There is a need for three committee members who satisfy the minimum requirements, which is completion of Incident Command Systems (ICS) course IS 100 (IS 200 and 700 are optional). It was suggested that the Orange County Emergency Management Director attend a BOD meeting. Msrs. Davis, Tayanipour and Carter will make plans to meet with the Director.

Board Social Event/Retreat – Mr. Davis led a discussion regarding format, topics and dates. He reported that Ms. Kristin Davis was available to coordinate and assist. It was generally agreed that an afternoon retreat attended by the BOD for the purpose of long-term/strategic planning would be scheduled. A preliminary date of March 11 was identified. The option of including Significant Others in a post-retreat social was discussed, without resolution.

Request for National BOD Nominations – In response to Dr. Bob Wolfe’s posting of a request on the SAME National Website, asking for nominations to the national Board of Directors, Mr. Davis reported that, as Post President, he had nominated Mr. Everly to serve on the SAME National BOD.

5. New Business

Disaster Response – Mr. Davis led a discussion of appropriate Post responses to disasters such as that which recently affected Haiti. The topic was identified as a candidate for the BOD Retreat agenda.

6. Next Meeting

- The next Board meeting will be at Ninyo and Moore’s Irvine office on Monday, 1 March 2010. The lunch sponsor for this meeting will be Faithful +Gould.
- Recent lunch sponsors for the BOD meetings have been:

2 February 2009	DCA Civil Engineering Group
11 January 2010	Kleinfelder
7 December 2009	URS Corporation
2 November 2009	Huitt-Zollars
5 October 2009	Chambers Group, Inc.
14 September 2009	Ninyo & Moore
3 August 2009	SCS Engineers
13 July 2009	VA Consulting

1 June 2009	Hill International
4 May 2009	EMAX Laboratories
13 April 2009	Integrated Environmental Services (IES)
2 March 2009	Enviro Compliance Solutions, Inc. (ECS)

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted,
David Richter,
SAME OC Post Secretary