

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: David Richter
Date: May 3, 2010
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – April 12, 2010

Board Members (in attendance):

- Rick Beauregard	- Sharon Bison	- Penelope Cornwall
- Jeff Davis	- Ron Everly	- Will Manker
- Don McDougald	- Judy McKeehan	- Alicia Meza
- Lubna Mohammad	- Sue Pender	- Scott Pringle
- David Richter	- Steve Tayanipour	- Bob Yelin

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 12 April 2010. Mr. Davis, the SAME OC Post President, called the meeting to order at 12:00 noon.

1. Minutes Review

Draft minutes from the March 2010 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

- Ms. Cornwall, submitted her monthly report for review by the BOD. She reported that the Post's 2009 taxes were completed and mailed. The laddered CD purchases are pending. Ms. Cornwall noted that budgets have not been established for the annual Golf tournament.

3. Program Committee Report

Meetings and Events: Dr. Yelin led the Meetings and Events discussion.

- o Thursday, 22 April, 2010: Lunch Program. Confirmed speaker: Captain Joe Campbell. Mr. Yelin will introduce the Speaker. It was noted that CMAA normally has a table for association literature. Mr. Every volunteered to locate SAME literature to be placed on a table at the event. Ms. Mesa reported that there were at least 130 registrants to date, and noted that the CMAA-originated registrants needed to be identified. Mr. Davis reported that the meal would be plated and served to reduce buffet table delays. Arrangements were made with Members to assure adequate projection capabilities, including Mr. Pringle who will explore use of facility equipment.

- Thursday, 27 May: Lunch Program. No speaker identified. Mr. Fowler reported that a possible speaker from the Army National Guard was not available. Col Klein of the VA was suggested as a speaker to address contracting opportunities, the VA certification/verification program, and the current hospital construction/renovation program. Mr. Everly volunteered to follow-up with this speaker. Ms Mary Lingura, Head of Energy Programs at Port Hueneme, was suggested as a backup speaker.
- Thursday, 24 June: Camp Pendleton Day. The Committee has been meeting and preparations are going well. The event announcement is out. The Board commended the quality of the announcement and thanked RBF for its production. Based on the Committee's progress it was agreed that no further discussion was needed at this time.
- July: Dark
- Thursday, 26 August: Lunch Program – Joint SAME/OC-SMPS meeting.
- Thursday, 7 October: Scholarship Lunch Meeting. (See also “Old Business” below)

4. **Old Business**

Scholarship and Engineering Camp Applicants – Mr. Manker led the discussion. Mr. Everly reported that Col. Domy has expressed interest in speaking again at this event.

- Scholarship Applicants -
 - It was reported that Mr. Patton had identified two college scholarship candidates. Mr. Manker reported that Santa Ana High School has two graduating seniors who may apply for scholarships. He also identified an action item for the Board to confirm our interest and criteria for high school applicants, and the scholarship value(s).
 - Miles Scholarship – Mr. Everly reported that the Miles family may contribute \$2,500 to the award. He also reported that the UCI/CEE Board is meeting next week and that he would follow up with the possibility of taking the scholarship back as a Post responsibility to maintain control and consistency.
- Engineering Camp Applicants –
 - Mr. Manker reported that he had been in touch with Commander Ossek (Santa Ana High School JROTC) who has one candidate and possibly two others. Mr. Yellin noted a possible fourth candidate. Mr. Manker recommended that the Post send 2-3 candidates to Engineering Camp, and one other candidate to the Air Force Camp.
 - Mr. Manker reported that the candidate applications are due to the event organizers on 21 May. He has asked that the candidates to provide their applications to him by 21 April and may bring them to the next BOD meeting for a brief review.

- Action for next BOD Meeting – Provide applicant and scholarship recommendations.

Tuesday, 16 March Board Retreat – Meeting minutes were distributed 25 March. Mr. Davis led a discussion of several Retreat action items:

- Programs –
 - Post Investments –

Laptop/Projector: Mr Davis reported that Kleinfelder research is still pending. Ms. McKeehan volunteered take the responsibility and will work with her RBF staff and DCA staff (volunteered by Ms. Cornwall) on the equipment purchases.

Flag Stand: Mr. Manker reported that one had been purchased.

Badges: Mr. Beauregard reported that preliminary work had been completed. He will send preliminary design and content to the Board for comments. He also reported that Weston would donate the time and materials for the badge production.
 - Understanding Membership/Program Theme Development – Mr. Beauregard volunteered to explore options for accomplishing these objectives. Discussion of alternatives such as Survey Monkey, tabletop survey forms was held. Comments included need for simplified and integrated data collection.
- Communications and Web Site –
 - Addition of *Distinguished Post* and *Membership Growth* SAME/National recognitions, and public access to Meeting Registration Lists to the web site: Ms. Pender reported that these have been added.
 - Social Media (Facebook, Twitter, etc.): General discussion was held. It was noted that the LA Post uses both of these tools. Ms. Pender and Ms. Lubna volunteered to explore options.
- Young Members – Mr. Pringle reported that he is still unable to make useful contact with UCI regarding a Student Post. He expects to focus on high school and college ROTC programs. He noted the probable relationship to these efforts and the Social Media initiative (above).

5. **New Business**

No new business was presented.

6. Next Meeting

- The next Board meeting will be at Ninyo and Moore's Irvine office on Monday, 3 May 2010. The lunch sponsor for this meeting will be IES.
- Recent lunch sponsors for the BOD meetings have been:

12 April 2010	Shaw
1 March 2010	Faithful + Gould
2 February 2010	DCA Civil Engineering Group
11 January 2010	Kleinfelder
7 December 2009	URS Corporation
2 November 2009	Huitt-Zollars
5 October 2009	Chambers Group, Inc.
14 September 2009	Ninyo & Moore
3 August 2009	SCS Engineers
13 July 2009	VA Consulting
1 June 2009	Hill International
4 May 2009	EMAX Laboratories

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted, David Richter, SAME OC Post Secretary