

**MEETING MINUTES
BOARD OF DIRECTORS
SAME ORANGE COUNTY POST**

To: Distribution
From: David Richter
Date: December 10, 2010
Subject: S.A.M.E. Orange County Post Board of Directors Meeting – November 8, 2010

Board Members (in attendance):

| | | |
|---------------------|--------------------|-----------------|
| - Sharon Bison | - Rick Beauregard | - Jim Carter |
| - Penelope Cornwall | - Will Manker | - Don McDougald |
| - Alica Meza | - Sue Pender | - Scott Pringle |
| - David Richter | - Steve Tayanipour | |

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 08 November, 2010.

Mr. Carter, the SAME OC Post Vice President, called the meeting to order at 12:03 PM.

1. Minutes Review

Draft minutes from the October 2010 BOD meeting were reviewed. The minutes were approved with minor modifications.

2. Treasurer's Report

Ms. Cornwall presented the monthly Treasurer's Report for review by the BOD. The report was approved. Ms. Cornwall also stated that she had met with Wells Fargo Bank and that she was considering transferring Post accounts there. She also presented a draft 2011 Post budget for consideration at the December BOD meeting. The draft budget includes \$10,000 for high school awards to students going to community colleges for the study of math and science. The budget also includes a D&O insurance line item. There were additional discussions regarding budget emphases. Ms. Cornwall was asked to bring to the December meeting a more detailed breakdown of the draft budget, and of the Post's 2010 costs, to allow better evaluation.

Ms. Cornwall also reviewed the general financial performance of the November 2 Symposium, announced that the outstanding Golf Tournament participant invoices had been paid, and described the Post's current California tax-exempt status (have Franchise [income] Tax letter, need Board of Equalization [sales] letter).

3. **Program Committee Report**

Meetings and Events:

- Follow-Up: November 2 Annual Symposium. Mr. Carter led a review of the event. In general it was agreed that the venue facilities and staff were excellent. There were some AV issues at lunch to be considered for future meetings there. These issues included low ceilings affecting view lines from the back of the room. Mr. Carter also stated that Republic (Platinum Sponsor) was very pleased with the value they received, and had already expressed interest in a similar arrangement for the 2011 Pendleton Day event. Waste Management also expressed interest in similar sponsorship opportunities.
- Saturday, December 11 Holiday Ball. (Fort MacArthur, hosted by LA Post). General discussion. No OC Post duties, except that Ms. Meza will distribute an email announcement of the event to OC Post membership.
- Friday, January 21 Breakfast With the Chief. (Hosted by LA Post). General discussion. No OC Post duties, except that Ms. Meza will distribute an email announcement of the event to OC Post membership.
- 2011 Calendar: Mr. Carter asked members in attendance to develop recommendations for speakers and topics from February through May.

4. **Old Business**

2011 OC Board of Directors Slate: Mr. Carter outlined various issues and opportunities for the 2011 Board. It was determined through discussions that two current members would be notified that they would not be re-nominated. With the additional transition of Mr. Patton to LA Post membership, there are three positions available. Possible nominations were solicited and discussed. Mr. Carter asked the members in attendance to bring nominations to the December BOD meeting.

LA Post School Outreach Program – Mr. Pringle reported that a meeting directly with the Sunrise Elementary School was being scheduled.

Math Counts. – Mr. Pringle led a discussion following on last month's topics. It was agreed that the Post would donate \$1,000 to the local Regional event. Members were reminded that Mr. Davis was exploring sponsoring one team with \$100 from the Post. Members in attendance were asked to suggest other team(s) to sponsor. One possible school team was Sunrise Elementary (above), although that school is outside the Orange County area.

5. **New Business**

There was a general discussion early in the meeting regarding planning and execution of non-four year college student financial assistance awards. Ms. Cornwall volunteered to assist Mr. Pringle and the Board with this activity.

6. Next Meeting

- The next Board meeting may be at Ninyo and Moore's Irvine office on Monday 6 December 2010. The lunch sponsor for this meeting will be Chambers Group.
- Recent lunch sponsors for the BOD meetings have been:

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|-------------------|------------------------------------------|
| 8 November 2010 | RBF Consulting |
| 4 October 2010 | Weston Solutions |
| 13 September 2010 | Ninyo & Moore |
| 2 August 2010 | SCS Engineers |
| 12 July 2010 | VA Consulting |
| 7 June 2010 | EMAX |
| 3 May 2010 | IES |
| 12 April 2010 | Shaw |
| 1 March 2010 | Faithful + Gould |
| 2 February 2010 | DCA Civil Engineering Group |
| - | Insight Env., Engineering & Construction |
| 11 January 2010 | Kleinfelder |
| 7 December 2009 | URS Corporation |
| 2 November 2009 | Huitt-Zollars |
| - | Dean Ryan |
| | |

- The meeting adjourned at approximately 1:30 pm.

Respectfully submitted, David Richter, SAME OC Post Secretary