

**MEETING MINUTES**  
**September 12, 2011**  
**BOARD OF DIRECTORS**  
**SAME ORANGE COUNTY POST**

**To:** Distribution  
**From:** David Richter, Post Secretary  
**Date:** September 21, 2011  
**Subject:** S.A.M.E. Orange County Post Board of Directors Meeting – **September 12, 2011**

**Board Members in Attendance:**

- Sharon Bison	- Kendra Bradshaw	- Jim Carter
- John Cromwell	- Jeff Davis	- Don McDougald
- Alicia Meza	- Sue Pender	- Scott Pringle
- David Richter	- Steve Tayanipour	- Andrew Young

**1. Open Meeting**

A meeting of the Board of Directors (BOD) of the Orange County (OC) Post of the Society of American Military Engineers (SAME) was held at the offices of Ninyo and Moore on Monday, 12 September, 2011. Mr. Carter, SAME OC Post President, called the meeting to order at 11:50 AM.

**2. Director's Firm Profile**

(None)

**3. Minutes Review**

Draft minutes from the August 1, 2011 BOD meeting were reviewed. The minutes were approved with minor modifications.

**4. Treasurer's Report**

Mr. Carter led the discussion:

The monthly Treasurer's Report was reviewed and approved. Final payment to SD Post of for their share of Pendleton income will be made within approximately one week. Mr. Carter described the amount of reserve funds that Ms. Cornwall had proposed to move into the Education and Mentoring fund.

5. **Supporting Other Posts**

Mr. Cromwell led discussion:

Mr. Cromwell described visiting another post's event and noting that the post appeared to be struggling to support their programs. Reasons and methods for supporting other lower-performing Posts were debated.

\* Action Item Identified.

6. **Post Leadership Workshop**

Mr. Young reported on his attendance at the SAME National Post Leadership Workshop August 16-19. He distributed a written summary of the workshop (handouts) and reviewed the program, especially regarding student outreach techniques.

7. **Committee Chair Reports:**

**Young Member Committee:** Scott Pringle and Andrew Young, Co-Chairs.

Messrs. Pringle and Young provided additional discussion of outreach techniques (from above), including on-campus seminars (eg. 'How to Get a Job').

\* Action Items Identified

**K-12 and College Student Committee:** Scott Pringle, Chair.

Messrs. Pringle and Young described a recent STEM conference call. We appear to be ahead of most other mentors. A Sunshine Elementary POC and advocate has been identified. A November 1 JPL field trip has been reserved (need school concurrence). Committee expects to offer the school Math Counts team support (will require school organization).

**Symposium Committee:** Sharon Bison, Chair.

Ms. Bison described significant progress, but expressed concern regarding the status of speaker confirmations and related need to finalize announcements touting the speaker lineup (or high points). Speaker finalization is needed no later than three weeks from this date; key speakers needed earlier. There was discussion and general concurrence that MEGA speaker would be best from Omaha, second best from Sacramento.

Currently 19 exhibitors and 54 attendees registered.

\* Action Item Identified

**Scholarship Committee:** Kendra Bradshaw and Ron Everly, Co-Chairs

Ms. Bradshaw reported that all of the applications had been received (16 regular applications and 4 Miles applications) and preliminary scoring completed. Kendra, Ron and Jeff will be conferring tomorrow to make selections for Board consideration. Miles family has confirmed that they will again be adding to the scholarship value.

**Program Committee:** Bob Yelin and Rick Beauregard, Co-Chairs.

Mr. Carter led the discussion

- o August 25 – Introduction to LEED PDH Class Recap/Lessons Learned

There were approximately 50 workshop participants, with an additional approximately 20 lunch attendees. John Coon was a good lunch draw. Because of

acceptable attendance a discount applied by USGBC will be reimbursed. Will previously reported to Jim that the event will qualify for PDH streamer credit.

- October 6 - Scholarship Awards meeting: Speaker - COL. Magness. (Scholarship Committee update, above.)
- November Business Opportunities Symposium: Wednesday, November 16, 2011. (Symposium Committee update, above.)
- January 19, 2012 - Swearing in Ceremony: No discussion

**Continuing Professional Development Committee**: John Reese, Chair.

No report.

**Golf Tournament Committee**: Jeff Davis, Chair.

Mr. Davis reported event results: 60 participants, excellent sponsorship and similar financial performance as last year. The Board thanked Mr. Davis for his continuing efforts to make the event an annual success.

**CPEN Day – Final Word for 2010**: Jeff Davis, Chair.

Comments reviewed last meeting were recapped. (See also Treasurer's report, above.)

**Membership Committee**: Ron Everly, Chair.

Mr. Carter reviewed Mr. Everly's action item report. Board Member Ms. Bradshaw and Mr. (*Peplow*) have joined the committee. Ms. Bradshaw has contacted expired corporate members to generate returning members. Additional ideas were described. Summary: very good activity.

**Communications Committee**: Sue Pender, Chair.

Ms. Pender described hits and misses with new web site hosting contacts.

**Readiness Committee**: Steve Tayanipour, Chair.

Steve reported that he has been in contact with other Readiness representatives nationally. He is searching for workshops and similar events – the City Irvine (past Board guest) has not held any events this year. Mr. Cromwell provided input from his experience on the LA Post committee.

**Small Business Committee**: Judy McKeehan and John Cromwell, Co-Chairs.

No report.

**Nominating Committee**: Jim Carter, Chair.

Mr. Carter reported there will be a Call for BOD Nominations at the November Symposium, with a new Board slate for member approval in December.

**Awards and Streamers**: Will Manker, Chair.

No report.

**Engineering Camp**: Will Manker, Chair.

No report.

**Education and Mentoring Fund Committee**: Jim Carter and Penelope Cornwall, Co-Chairs.

(See Treasurer's Report, above.)

**Executive Committee:** Jim Carter, Chair.  
No report.

**8. Action Item Review**

Mr. Richter reviewed Action Items from the last BOD Meeting. Items not adequately addressed, and/or otherwise deemed still relevant, were carried forward. Action Items developed in the current meeting were then reviewed. All Action Items are summarized below.

1. Education and Mentoring Fund Committee: Complete committee development, including one “outside” member.  
Deadline: ASAP  
Responsible Persons: **Carter and Cornwall**
2. Possible Underperforming Post Support: Initiate Contacts  
Deadline: None  
Responsible Persons:  
**Cromwell** – LA and Ventura Post Contact  
**McDougald** – IE Post Contact  
**Carter and Richter** – Review past BOD actions re: Prior “Other-Post Outreach” responsibilities.
3. Campus Outreach – November Symposium student attendance offers  
Deadline: (as directed by Symposium Committee)  
Responsible Persons: **Young** (and Committee)
4. Symposium Speaker Finalization  
Deadline: ASAP  
Responsible Persons: (**Symposium Subcommittee and at-large BOD**)

**9. Next Meeting**

The next Board meeting will be at Ninyo and Moore’s Irvine office on Monday 3 October 2011. The lunch sponsor for this meeting will be SCS Engineers.

Recent lunch sponsors for the BOD meetings have been:

12 September 2011	VA Consulting
1 August 2011	EMAX
11 July 2011	IES
06 June 2011	Shaw Environmental
02 May 2011	Faithful + Gould
11 April 2011	DCA Civil Engineering Group
7 March 2011	Kleinfelder
10 February 2011	URS Corporation

	PSOMAS
	Rolf Jenson & Associates
10 January 2011	Huitt-Zollars
13 December 2010	Chambers Group
8 November 2010	RBF Consulting
4 October 2010	Weston Solutions
13 September 2010	Ninyo & Moore
2 August 2010	SCS Engineers

**10. Adjournment**

Mr. Carter adjourned the meeting at approximately 1:30 pm.